



**Montana
Office of Public Instruction**
Denise Juneau, State Superintendent

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Date: August 15, 2012

To: School Food Service Managers/Directors

From: Christine Emerson, Director
School Nutrition Programs

Re: Food Service Manager Fall Mailing

Welcome back to school! This is an exciting year because school meals will meet new nutrition standards to provide students all the nutrition they need to succeed at school.

After October 1, 2012 and through June 2013, we will collect menus and worksheets from your district to see that new meal pattern requirements are being met. We will provide training throughout the school year to help you complete this documentation. Watch for training announcements on our Current Events and Training page at www.opi.mt.gov/schoolfood/index.html.

Once we approve your menu documentation, we will reimburse your district an additional \$0.06 per lunch served. We may visit your district to verify that the documentation that you sent us is correct.

Enclosed is the annual food service manager fall mailing.

In this packet:

- ✓ Office of Public Instruction School Nutrition Programs Staff Directory
- ✓ Important Dates for Food Service Managers 2012-13
- ✓ School Food Service Manager Essentials School Year 2012-13
- ✓ Healthy, Hunger-Free Kids Act of 2010 Handout
- ✓ Daily and Weekly Lunch Meal Pattern Requirements Checklist
- ✓ Offer vs Serve and the New Lunch Meal Pattern
- ✓ Whole Grains Definition and Terms
- ✓ Grains/Breads for Food-Based Menu Planning
- ✓ What Foods Are in the Vegetable Group?
- ✓ Key Messages – Recipe for Successful Communication
- ✓ Made with USDA Foods Clings and Instructions

Please look on our Forms and Guidelines – Food Service page at www.opi.mt.gov/schoolfood/index.html for the following forms:

- ✓ Food Based Menu Planning Production Record Form
- ✓ Receiving School Record Form
- ✓ Standardized Recipes Form

Enclosures

The Montana Office of Public Instruction provides vision, advocacy, support, and leadership for schools and communities to ensure that all students meet today's challenges and tomorrow's opportunities.